

# Vacancy Announcement

## Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our “Employer of Choice Bank”

### **Manager, FX and Treasury Dealing Unit**

(01 position based in Head Office, Phnom Penh)

#### **Main Duties**

- Maintain relationship and perform interbank-business with partner FIs and customers.
- Act as focal person in treasury department in selling all treasury products (FX, SWAP etc.) to partner FIs and customers.
- Assist Head of Treasury Department expand more treasury products with existing partners and new potential partners.
- Determine bank's Foreign Exchange Rate base on collected market information.
- Prepare Foreign Exchange position of the bank and report to management.
- Survey and check daily Foreign Exchange rate in the market.
- Ensure that business plan and target of Treasury Dealing Unit are achieved.
- Guide and supervise the subordinates to effectively deliver satisfied results for the unit.
- Provide support to the branches on foreign exchange and other treasury-related transactions by providing information, guidance, and negotiation support, as well as solutions to meet customer's needs.
- Assist head of treasury department in developing and updating policy and procedure in treasury department especially treasury products.
- Work closely with head of treasury department in preparing budget plan.
- Monitor and ensure the compliancy with internal rules, procedures and policies and other requirements and regulations of regulators.
- Perform other related duties as assigned.

#### **Skills/ Experiences**

- Bachelor degree in financial discipline or other related fields.
- Minimum of three-year experience in treasury, finance and management field.
- Sales skills and understanding of treasury function in the financial sector.
- Practical knowledge of operating risk and compliance policies and procedures.
- Ability to work effectively in a team environment with attention to detail and accuracy.
- Good organizational, time management, and strong communication skills (written and verbal).
- Integrity and approachability and working under pressure.
- Computer literacy; in particular, Microsoft Word, Excel and Power Point.
- English language proficiency is a plus.

#### **How to Apply:**

Interested applicants, please send by email attached with a cover letter and your most updated CV (**with current photo**) to: [hr@ftbbank.com](mailto:hr@ftbbank.com) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597/081 666 535