



# Vacancy Announcement

## Exciting Career Opportunity



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Foreign Trade Bank of Cambodia

Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our “Employer of Choice Bank”

### Trainee, VIP Banking Executive (05 positions based in Phnom Penh)

This role is responsible for acquiring & managing the clients to grow the bank’s business. The incumbent will build a thorough understanding of each client’s financial requirements and will focus on providing best services to retain and build deeper relationships with clients.

#### Main Duties

- Meet with clients to promote and sell the Bank’s services and products and to achieve sales targets
- Process new account opening and banking transaction for the customers following FTB service standards
- Continually build product knowledge and awareness to promote and sell the bank’s products and services
- Ensure compliance with the Bank’s policies and procedures
- Proactively determine customer’s need to actively sell the bank’s full range of product and services
- Record both customers information and daily operations into T24 system
- Act as a key advocate to existing and potential customers
- Assist others where needed

#### Skills/ Experiences

- Fresh graduate and third year or fourth-year student in Finance, Banking or related fields.
- Strong customer service and sales-oriented personality
- Previous sales experience is highly recommended
- Good organizational and time management skills
- A strong desire to work in a team and sales environment
- English language proficiency, Chinese language is a plus
- Computer literacy in Microsoft Office Word & Excel

#### How to Apply:

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: [HR@ftbbank.com](mailto:HR@ftbbank.com) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7 Makara, Phnom Penh.

Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597/081 666 535

☎ : 023 862 111

E-mail: [info@ftbbank.com](mailto:info@ftbbank.com)

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Investing in the future